



MINUTES OF NEIGHBORHOOD WATCH BOARD MEETING
MULTI PURPOSE ROOM – ORCHARD CREEK LODGE

DRAFT

FRIDAY, JUNE 11, 2010

Board members in attendance were Allen Gillespie, Barbara Moss, Janet Pawloski, John Perfect, Ken Sheehan, Will Small, and Pauline Watson. Advisory and Support Groups in attendance were Joan Belshin, Pat Evans, Elaine Small, Bill Szabo. Excused Board Member Absences were Shirley Guzman and Doreen Traxel

The Board meeting was called to order by Executive Director, Ken Sheehan at 10:05 a.m. and welcomed everybody to the meeting. Ken reminded everyone that Neighborhood Watch went from having monthly Board meetings to two meetings a year with two Executive Retreats--May and December so he urged continued attendance at the semi-annual Board meetings.

Introduction of New Board Members

Ken Sheehan introduced Janet Pawloski, from Village 42B, as a new Director. Also new to the Board as Director will be Larry Wilson from Village 19B.

Treasurer's Report

Pauline Watson, Secretary/Treasurer, reported an expenditure of \$13.00 for paper supplies for the Communications Board which resulted in a balance of \$33.48 in the Neighborhood Watch Checking Account as of April 30, 2010. A motion was made to approve the Treasurer's Report. MSA (Joan Belshin and Barbara Moss)

Lincoln Hills Foundation Transportation Survey

Jean Ebenholtz presented an update on the Lincoln Hills Foundation. LH Foundation was established in 2001 and does not provide services but is involved in fundraising efforts to help various organizations within Lincoln. In 2003 more than \$80,000 was given to support groups in Lincoln for Meals on Wheels, Alzheimer, Bereavement, AARP's local tax program, and donated large print books to Twelve Bridges Library. There is a desperate need for additional modes of transportation for our seniors to take them to Church on Sunday, rides to concerts in the summer.. Since Dial-A-Ride does not meet all of our needs we are asking that a Transportation Survey be distributed via the Neighborhood Watch network to forward this survey to all residents We would like Neighborhood Watch to review and approve the Transportation Survey draft. Because of the generosity of Lincoln Hills Foundation in providing funding support for some of our Neighborhood Watch projects, a motion was made to support the Transportation Survey by forwarding it to the residents via our email network. MSA (Barbara Moss and Janet Pawloski)

Community Emergency Response Team (CERT)

Bill Szabo, new Chair of CERT, reported a membership of at least 40 people on the CERT team. They hold quarterly drills, will have an October training drill, and are involved in helping the Lincoln Fire Department with any emergency within Lincoln Hills. SCLH Association Management is the one that can officially activate CERT. The team has been trained on how to shut off facilities, how to open a garage door since there are no handles located on the outside, and can provide a "cooling center" in case of a power outage during a heat wave. Red/Yellow alert signs are included in the Neighborhood Watch Welcome Packet. Neighborhood Watch has agreed to promote any upcoming CERT training class through its network and on its website. Ken Sheehan suggested that the Book of Village Maps recently given to CERT could be a useful tool in locating Mail Box Captains in case of a major emergency. A small round red removable decal could be placed on the village map showing the home address of each Mail Box Captain for quick location.

Directors' Individual Village Reports

Will Small reported on his 11 villages. Village 16B and 30B need Coordinators. A team potluck is being planned for his 11 villages. A meeting will be held for the Mail Box Captains for 16B and 30B.

Al Gillespie recently met with his Mail Box Captains to promote team building. Al's team was responsible for the April 20 General meeting which was a good way for them to know each other better.

Ken Sheehan reported that Team Sheehan was responsible for the June 11 potluck and promoted real team spirit. There were 15 Coordinators and Mail Box Captains that attended from Village 10. Village 40 was divided into two separate villages: 40A and 40B. Village 10, the biggest in SCLH, wants to remain as one village.

Pauline Watson reported that the new Coordinator for Village 1AB has been gathering the emergency contact information from residents in her four vacant mail box stations. Village 41A is fine; Village 41BC has no Mail Box Captain vacancies and a few houses for sale. Village 43AB planning for National Night Out. Janice Maddox is doing a great job as a temporary Coordinator for Village 43C filling in for Patricia Matthews for a few more months. Village 44 completed another resident request to have their house keys placed in the Knox Box located outside of each building for use by the Fire Department. Only one building needs a Mail Box Captain for each floor.

Barbara Moss stated that her villages are in good shape.

Janet Pawloski stated that Pauline Watson is taking care of Village 28 and has made great progress in obtaining emergency information from residents. Only has one vacant Mail Box Captain position. Village 29 needs a Coordinator. There may be a new Coordinator for village 38A. There are 4 vacant Mail Box Captain positions in Village 39 with no resident information.

NW Resident Contact Information Forms & Coordinators List of Mail Box Captains

Ken Sheehan stressed the importance of having the Resident Contact Information forms current and to forward any change in Mail Box Captain position to Pauline Watson.

General Meetings

Neighborhood Watch will be eliminating a duplication of efforts between Neighborhood Watch and SCLH Association. . The annual Fire and Police reports will be handled by the Community Forum group. Because our general meetings are opened to all residents of SCLH, Community Forum guidelines require that all flyers and the process be screened by them. The Directors are in agreement that we will no longer be having general meetings and will concentrate on training for our Coordinators and Mail Box Captains. Although we may be asked to be a guest speaker at future Community Forums.

Lincoln Hills Foundation "Hats Off"

Ken Sheehan appointed a committee of past and present Neighborhood Watch leaders to come up with the name of a candidate from Neighborhood Watch whose volunteer efforts have made a difference throughout its entire organization and community. That individual will be recognized and honored at the Lincoln Hills Foundation "Hats Off" award at their October 1, 2010 Tribute and Award Ceremony. In consideration for all that Lincoln Hills Foundation has done for us, Neighborhood Watch will share its Communications Board located in the lobby of Orchard Creek Lodge with them from September 15 to October 1 to promote their event and then from October 1 to October 15 to post the names of the honorees who were honored at the October 1 event. Neighborhood Watch has been invited to participate in this event. A motion was made to allow Lincoln Hills Foundation the use of our Communications Board. MSA (Janet Pawloski and Barbara Moss).

National Night Out, August 3

Pauline Watson announced that National Night Out will be celebrated on Tuesday, August 3, 2010. Anyone wishing to hold an event, close off a street, or wish to be on the "Official Visitation" list should contact her at 543-8436 or email her at frpawatson@sbcglobal.net . Again, two to three people make a party so please let her know. There were 93 events held last year but the parties are getting bigger. The Encroachment Permits are due to Pauline by June 28 for submission to the City of Lincoln. The City requires at least 30 days processing time.

Alerts Team Report

Joan Belshin announced that people receiving alerts has tripled. It is close to 3,000. Joan discussed the process of how the alerts went from basic information to more general informational items. The "For Your Information" system has been very successful. Guidelines have been put into place that prevents the posting of neighborhood disputes, health issues and lost pets. More than 150-200 fraud solicitations have been posted. Joan reminded everybody that to "Remove" or "Add

Me" for the alerts needs to be done from your own personal computer. Now Joan is looking for a fresh voice.

August 17 Neighborhood Watch Symposium

Pauline Watson reported that the Lincoln Fire Department will be one of the guest speakers and will discuss the WARN System (Wide Area Rapid Network) and the Guardian Care Call Program. More information to follow.

Nominations Committee

Ken Sheehan announced that there are still openings on the Nominations Committee. We're looking for three Coordinators and Ken will continue to be Chair of that committee. Larry Wilson, a new appointee, will be interviewed by this committee and will be nominated at the November annual meeting. We have one Director whose first two-year term (John Perfect) is expiring in November and four Directors whose second two-year term will be expiring in November 2011 (Barbara Moss, Ken Sheehan, Will Small and Pauline Watson).

Neighborhood Watch - Final Report on Map and Mail Station List Project

Elaine Small announced that the 2-1/2 year map and mail station list project is done for the most part and all the maps and mail station lists have been uploaded to the Neighborhood Watch website by Pauline Watson.

Boris the Burglar Street Sign Annual Report

Elaine Small reported that all the street signs are new except for one or two signs that may be replaced. Elaine is doing a pictorial inventory of the location of the signs showing possible tree branch obstructions. A Boris the Burglar sign posted on a street lamp post belongs to SCLH and the City manages everything else. .

Neighborhood Watch 2010 Survey - "How Are We Doing?"

This survey will be going out at the end of August to all Board Members, Coordinators, Mail Box Captains and residents. The results will be announced at the November annual meeting

Directors' Bios and Pictures on Website.

Pauline Watson announced that Neighborhood Watch will have a new feature on its website. The pictures of each Director with a brief bio will be uploaded within the next few weeks with the help of Larry Whitaker. This feature will be similar to the Lincoln Hills Foundation's format on providing profiles on their Board members.

Meeting adjourned at 11:20 a.m. A motion was made to adjourn the meeting MSA (Al Gillespie and Will Small)

[The next Neighborhood Watch Board meeting will be held in January 2011.](#)

Minutes respectfully submitted
Pauline Watson, Neighborhood Watch Secretary