



MINUTES OF NEIGHBORHOOD WATCH BOARD MEETING

SOLARIUM – ORCHARD CREEK LODGE

FRIDAY, MAY 9, 2008 – 10:00 A.M.

Board members in attendance were Jean Ebenholtz, Joan Logue, Barbara Moss, Paula Payne, Ron Ross, Ken Sheehan, Will Small, and Pauline Watson. Advisory Group members present were Patricia Evans, John LaHiff and Larry White. Excused Absences: Harold McMillan, Joel Thomas

The Board meeting was called to order by Executive Director, Ken Sheehan, at 10:05 a.m. Minutes of the April 11, 2008 Neighborhood Watch Board meeting were approved as submitted. MSA (Logue/Ebenholtz).

TREASURER'S REPORT – JEAN EBENHOLTZ

Jean Ebenholtz reported that there was no change from last month. The balance of the checking account is \$580.78. A motion was made to approve the Treasurer's Report (MSA Ross/Moss).

PROGRESS REPORT FROM DIRECTORS ON ASSIGNED VILLAGES

Before the Directors presented their progress reports, Ken Sheehan announced that he is stepping down as Co-Coordinator for Village 10. Mail Box Captain, Linda Butler, will be the new Co-Coordinator along with Jean Ebenholtz for Village 10.

- Joan Logue needs one Mail Box Captain for Village 40.
- Jean Ebenholtz manages 8 villages. Sally Kuhse, Coordinator for Village 20, is restarting again and is getting information to the Mail Box Captains. Jean's other villages are doing fine.
- Pauline Watson manages Village 21. Robin and Richard Crosby, recent Village Coordinators, are busy filling the four vacant Mail Box Captain positions.
- Barbara Moss needs a Coordinator for Village 5. There are problems in Village 14 with rats. Village 35B Coordinator is doing great.
- Ken Sheehan stated that Neighborhood Watch still has 9 vacant Village Coordinator positions to fill. Some of the vacancies are new and some have never been filled. Neighbors InDeed appointed Ken Sheehan to their Advisory Board and may be able to identify some volunteers who would be willing to fill those vacant Coordinator positions. The COMPASS also may provide a "box" that could be used to advertise vacancies.
- Paula Payne has nothing new to report. All her Coordinators are in place. Has invited her Village Coordinators and Mail Box Captains to the May 21 Neighborhood

Watch Potluck. She will be calling a meeting on May 29 to update the villages on plans for National Night Out,

- Ron Ross stated that Village 22B still needs 8 Mail Box Captains out of 14. Village 16A needs a Village Coordinator. Villages 22A-B and 23 are planning to hold National Night Out in the same park as last year.
- Will Small reported that Village 30A is making progress. Three Mail Box Captains have agreed to pick up additional mail stations. Villages 8 and 9 have no inventory and the other 8 villages are status quo.
- Joan Logue stated that she and Joel Thomas met this week with several Mail Box Captains from Villages 38A and 39 who are looking for Village Coordinators for each village.
- Ken Sheehan reported that there are still 15 outstanding villages that have not submitted their colored Village Map Report.

PROGRESS REPORTS FROM ADVISORS

- Larry White, Emergency Response Team, is searching for ways to identify Mail Box Captains' residences during an emergency. Maybe an 8-1/2" x 11" poster or permanent sign with "MAIL BOX CAPTAIN" printed over a Neighborhood Watch logo watermark could be displayed in the front window. Larry White reminded us that the last week of May, ERT will hold a practice drill at Lasso Lake Court in Village 4 near Kilaga Springs Lodge. Paula Payne, Village Coordinator for Village 4 notified the residents in her monthly newsletter about the drill and ERT personnel would be wearing green vests and green hats so not to panic. Larry White announced that ERT would be glad to send an individual to any of the Village Coordinators meetings to discuss the possibility of performing similar drills in their villages. ERT just finished certifying 19 new members.
- Joan Logue stated that most of the "Alerts" are now "Items of Interest." The amount of information distributed is being reviewed.
- Ron Ross reported on the new NW street signs inventory list stating the conditions of the street signs (needs replacing, fading, fair, good and new). So far 25 signs need replacing. Paul Tyler, Community Services Officer for the City of Lincoln, will complete the work order for the street signs which are paid by SCLH Association. Neighborhood Watch will be notified when the signs are installed by the City. The street signs will be reviewed each fall. Will Small stated that this process will be outlined and forms created to streamline the process. A discussion on the possibility of installing Neighborhood Watch street signs at the Villas followed.
- Jean Ebenholtz has 2,900 wallet-size medical cards from Sutter/Roseville Hospital available for distribution to Village Coordinators so please contact her at 434-6852.

EXECUTIVE RETREAT

Ken Sheehan stated that the purpose of the upcoming retreat is to get together and solve issues. The Retreat is set for May 15 at the home of the Assistant Executive Director, Joan Logue. Breakfast will be from 8:30 until 9:00 when the program will commence. Ken met individually with the Directors to gather information and identify

the organization's needs. Discussions will center on the Bylaws, Website, NW Policies and Procedures Handbook, and partially done projects. Directors are urged to bring ideas.

BULLETIN BOARDS

Ken Sheehan received a reply to his request to Bob Cook on the installation of Bulletin Boards in Parks to post Neighborhood Watch information. The request for installing Bulletin Boards needs to be submitted to the Properties Committee. Ken Sheehan will pursue it with the Properties Committee.

UPDATE ON NW WEBSITE

Joan Logue stated that Larry Whitaker is back from vacation and will be meeting with Pauline Watson to complete unfinished work on the Neighborhood Watch website.

NATIONAL NIGHT OUT

Pauline Watson stated that several Village Coordinators and Mail Box Captains have notified her on their plans for this year's National Night Out events. Encroachment Permits for closing off streets are available for pick up so anyone wishing a permit can contact her at 543-8436.

SPECIAL ANNOUNCEMENTS

Ken Sheehan took this opportunity to thank both Patricia Evans and Louise Burk who write articles for the COMPASS and in the Sun Senior News for their good works.

REMINDER: JULY 11 NEIGHBORHOOD WATCH BOARD MEETING CANCELLED

Will Small made a motion to adjourn the meeting and Paula Payne seconded.

The meeting adjourned at 11:00 a.m.

Minutes respectfully submitted by Pauline T. Watson,
Neighborhood Watch Secretary