

## MINUTES OF NEIGHBORHOOD WATCH BOARD MEETING



### FINE ARTS ROOM – ORCHARD CREEK LODGE

FRIDAY, MARCH 14, 2008 – 10:00 A.M.

Board members in attendance were Jean Ebenholtz, Joan Logue, Harold McMillan, Barbara Moss, Paula Payne, Ron Ross, Ken Sheehan, Joel Thomas and Pauline Watson. Advisory Group members present were Joan Belshin, Patricia Evans, John La Hiff, and Larry White. Excused Absence: Will Small

The Board meeting was called to order by Executive Director, Ken Sheehan, at 10:05 a.m. Minutes of the February 8, 2008 Neighborhood Watch Board meeting were approved as submitted. MSA (Ross/Moss). Neighborhood Watch will follow the same procedure as the Association in the distribution of their minutes. Upon approval by the Board, the minutes will be distributed to all Village Coordinators for distribution to Mail Box Captains and residents.

### TREASURER'S REPORT – JEAN EBENHOLTZ

There is \$80.60 left in the checking account. A grant for \$500 was submitted to Lincoln Hills Foundation last week to help defer expenses for office supplies, speakers, etc. The grant for \$500 was approved last Monday. (MSA Logue/Moss)

### COMMUNITY SERVICES OFFICER PAUL TYLER – KEN SHEEHAN

Paul Tyler, new Community Services Officer for the City of Lincoln, was unable to attend the meeting. Paul Tyler's plan is to attend future Neighborhood Watch meetings and to forward useful and important information as soon as possible to Neighborhood Watch.

### PROGRESS REPORT FROM DIRECTORS ON ASSIGNED VILLAGES

- Ron Ross met with his Village Coordinators. Village Coordinator from Village 21 resigned and the Coordinator for Village 16A is looking for a Co-Coordinator instead of resigning. He received favorable comments from his Village Coordinators on the new Handbooks.
- Hal McMillan is looking for a Coordinator for Village 1A. Thoughts are to combine Village 1A and 1B into one Village since there are only 7 mail box stations. All but

two of the village maps need to color code the location of the mail box stations. A Co-Coordinator for the Villas attended last week's Workshop. Because of the location of the garages at The Villas plans are being developed in cooperation with their Association to better secure the back doors of the garages to prevent any further break-ins... Also the Co-Coordinators now have access to the five buildings at The Villas which will make it easier for them to help locate Mail Box Captains.

- Jean Ebenholtz announced Susan Kuhse as the new Village Coordinator for Village 20 (here today). Jean's other villages are doing well and is planning on getting together with them soon.
- Joan Logue will work with Village 40 to get their maps color coded.
- Ken Sheehan stated that he and his Co-Coordinator, Jean Ebenholtz, have all their Mail Box Captains and all maps color-coded.
- Joel Thomas located a new Coordinator for Village 19A and needs half of the Mail Box Captains; still needs a Coordinator for Village 19B.
- Barbara Moss needs a Village Coordinator for Village 5 and 3 Mail Box Stations. Village 14 needs a Village Coordinator and two Mail Box Captains (their lists are up to date). Met with Coordinators for Village 42B and 26C. She will be meeting with all Mail Box Captains for Village 26B soon. Sue Reed, Coordinator for Village 26C has a new Co-Coordinator, Lise Douglas. Villages 35A and 37 are doing great. Village 35B has a new Coordinator and will be meeting with his Mail Box Captains soon. Village 24B/E rosters are all up to date. Barbara is planning to meet with all her Mail Box Captains for all her villages soon.
- Paula Payne announced a new Coordinator, Diana Himes, for Village 12A and has 3 Mail Box Captains. Other Coordinators are in place. Village 42A has a Co-Coordinator but missing a few Mail Box Captains and still working on a couple of maps.

Ken Sheehan reminded the Directors that their color-coded village maps showing the location of mail box stations need to be submitted to Elaine Small soon.

#### PROGRESS REPORTS FROM ADVISORS

- Joan Belshin has now been trained to send out the alerts herself. If you are experiencing problems with not receiving Alerts you need to re-sign up. There have been recent problems with undeliverable mail. If you have changed email addresses, you need to click on "Remove My Email" and then click on "Add My Email"
- John La Hiff from the Amateur Radio Group is putting out an invitation to any resident who would like to visit their Club at the South Visitors Center on any Monday night at 7:00 to see how they operate.
- Larry White, from the Emergency Response Team, discussed the use and the placement of the Red/Yellow Alert Cards. They are designed to be used in Sun City Lincoln Hills only. He is trying to obtain additional funding to print more cards but is making a plea to anyone who may have extra cards left over to please turn them into the Neighborhood Watch Secretary for redistribution. Larry White also discussed the procedures to follow during a major evacuation. Know where your 5 exits out of

Lincoln Hills are located. PREPARE AHEAD OF TIME! Attached to these minutes is a sheet prepared by Larry White called "If You Need to Evacuate." Most importantly, heed the instructions from the Fire Department or Police Department. Do not take shortcuts. A very important 32-page brochure from the Red Cross is available on the Sun City Lincoln Hills Association Web site, click on Senior Disaster Preparedness on the left side. Also "Are You Ready" is obtainable from FEMA, free and free shipping and handling by calling 1-800-480-2520.

#### NW "BORIS THE BURGLAR" STREET SIGNS FOR THE VILLAS

Because The Villas are within another village, they do not fall into our guidelines. It has been suggested that The Villas' Association get involved in solving their situation and that SCLH Association be made aware.

#### COMMITTEE TO STUDY/UPDATE POLICY ON NW SIGNS

Ken Sheehan has appointed Ron Ross as Chair and Hal McMillan and Will Small to serve on this committee to review its present policy; determine number of signs and evaluate the location and condition of all existing signs; recommend additions, deletions, life expectancy and to develop a schedule to replace. Also the Committee will determine the possibility of placement of a NW street sign at The Villas. The committee will report their solutions at the May 11, 2008 Board meeting.

#### VIAL OF LIFE – COMMITTEE TO DEVELOP WALLET-SIZE EMERGENCY CARD

Ken Sheehan appointed Jean Ebenholtz as Chair with Barbara Moss and Elaine Small to serve on this committee. A request has been included in the Grant application to Lincoln Hills Foundation to fund this project

#### RESULTS OF FEBRUARY 26 VILLAGE COORDINATORS WORKSHOP

Joan Logue reported that 12 people from Sun City Woodbridge in Manteca and the NW Executive Director of Sun City Roseville attended the February 26 workshop. Manteca's structure is different from ours. They mostly patrol their area with individuals wearing bright-colored vests. SCLH Neighborhood Watch's focus is passing information on safety and security. Joan Logue offered a slide presentation on the new Website and Pauline Watson did a slide presentation on the new Handbook. Both slide presentations were favorably received by all participants. Joan Logue stressed the importance of sending group emails using BCC to protect privacy.

#### NATIONAL NIGHT OUT

National Night Out is celebrating its 25<sup>th</sup> Anniversary this year on Tuesday, August 5 and it's time to start planning. The banners for this year's event have been ordered. The Lincoln Rotary Club, through Harvey Ulijohn, has again offered to pay for the banners. We are very grateful for their generosity. Any one wishing Encroachment

Permits should contact Pauline Watson. Last year there were 82 events held so anyone thinking about having an event, no matter how small, should forward the information to Pauline Watson, National Night Out Coordinator.

#### SPECIAL ANNOUNCEMENTS

Joan Logue reported that the Neighborhood Watch General Meeting is set for Tuesday, April 22 at 1 until 3 in the Orchard Creek Ballroom. Please mark your calendar. She thanked Creighton Fong for arranging Rick Lopez from the Contractor's Licensing Board in the State Department of Consumer Affairs to speak to our group. The second hour will be a "Meet Your Officers on Our Beat" program by the Lincoln Police Department who has been visiting area schools and various districts within the City of Lincoln.

#### NOMINATING COMMITTEE

Ken Sheehan again urged for volunteers to serve on the Nominating Committee. A Board member serves as chair and three Village Coordinators as members of the Committee. There are 4 vacant Director positions that need to be filled.

Jean Ebenholtz made a motion to adjourn the meeting and Ron Ross seconded.

The meeting adjourned at 11:30

Minutes respectfully submitted by,

Pauline T. Watson,  
Neighborhood Watch Secretary