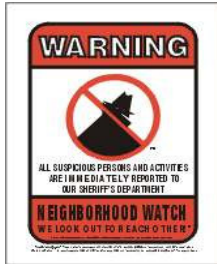


MINUTES OF ANNUAL NEIGHBORHOOD WATCH MEETING



PRESENTATION HALL – KILAGA SPRINGS LODGE

FRIDAY, NOVEMBER 7, 2008 – 1:00 P.M.

DRAFT

Board members in attendance were Jean Ebenholtz, Joan Logue, Harold McMillan, Barbara Moss, Paula Payne, Ken Sheehan, Joel Thomas, and Pauline Watson. Advisory Group members in attendance were Joan Belshin, Pat Evans, Howard Lutz, Ruth Werfel and Larry Whitaker. Excused absences: Ron Ross and Will Small

The Annual meeting was called to order by Executive Director, Ken Sheehan, at 1:00 p.m. Minutes of the November 2, 2007 Annual Meeting sent out with today's agenda were accepted as sent. MSA (Joan Logue and Roy Devers)

INTRODUCTION OF BOARD MEMBERS

Ken Sheehan introduced the present Board Members by having each one stand up and be recognized.

TREASURER'S REPORT

Barbara Moss reported that the beginning balance was \$569.94, received \$500 from Lincoln Hills Foundation, income from May Potluck \$387 for a total income of \$1,456.94. Expenses for Handbook were \$469.34, miscellaneous supplies were \$19.82, wallet-sized medical cards cost was \$243.40 and May potluck expenses were \$347.28. Total expenses were \$1,079.84 leaving a balance of \$377.10 in checking account. A motion was made to approve the Treasurer's Report as read. MSA (Jean Ebenholtz and Bonnie Dale)

ATTENDANCE CONFIRMATION FOR QUORUM

Pauline Watson confirmed that there were enough Board Members and Village Coordinators and Co-Coordinators present to reach quorum and vote on electing two new Directors and a member to the Advisory Group.

APPOINTMENT OF JOHN PERFECT TO THE BOARD

Maeve Scott introduced John Perfect as a candidate for a Director position. John who married his childhood sweetheart has been married for 56 years. They have one married son and three grandchildren living in San Ramon and they were the reason why John moved to Sun City Lincoln Hills from Illinois almost 7 years ago. John was at Argonne National Laboratory in Argonne, Illinois for 31 years of which 23 of those years

he served as Facilities Designer and the last 8 years as a Construction Field Representative until retirement in 1995. The founding of the Pottawatomie Habitat Partnership with Habitat for Humanity in St. Charles, Illinois, was John's greatest reward. He was also the co-coordinator and crew chief, generated interest in the Habitat for Humanity Program, encouraged the volunteers and obtained donations. With his experience he feels that he can be of great value to Neighborhood Watch and is anxious to serve. Motion was made to nominate John Perfect to the Board. MSA (Barbara Moss/Harold McMillan)

APPOINTMENT OF SUZETTE YUILL TO THE BOARD

Maeve Scott introduced Suzette Yuill as a candidate for a Director Position. Suzette and her husband, Bob, of 53 years, moved to Sun City Lincoln Hills in April 2007 after living in their Sacramento home for 46 years. She has two married sons who live in Folsom and in Rocklin. She was born in Council Bluffs, Iowa, lived in Los Angeles, Bakersfield and lastly in Sacramento where she graduated with a degree in Business Administration from Sacramento City College. She started as an escrow officer and went on to become a legal secretary for a firm of attorneys in Sacramento until her retirement 25 years later. She then worked for her husband as a bookkeeper until her husband's retirement in 1995. Suzette volunteers for many good causes and is especially proud of her 20-year service to the American River Hospital's Junior Program. Now she volunteers as a Mail Box Captain for Village 19B. She feels that by being on the Neighborhood Watch Board would fulfill her desire to repay our wonderful community. Motion was made to nominate Suzette Yuill to the Board. MSA (Barbara Moss/Harold McMillan)

APPOINTMENT OF JOAN BRANT-LOVE TO THE ADVISORY GROUP

Maeve Scott introduced Joan Brant-Love as a candidate to the Advisory Group. Joan moved here from the Bay Area a little over three years ago. She is a third generation San Franciscan but spent 25 years of her adult life in other parts of the country. Joan joined Neighbors InDeed late spring 2006. She has a background in high tech, consulting and non-profits. She is also the President of Neighbors InDeed and is very excited about joining Neighborhood Watch as a member of the Advisory Group. Motion was made to nominate Joan Brant-Love to the Advisory Group. MSA (Joan Logue/Jean Ebenholtz)

SLIDE PRESENTATION OF 2008 MAJOR ACCOMPLISHMENTS

Ken Sheehan presented a slide presentation of Neighborhood Watch's 2008 accomplishments (attached to the minutes). He also solicited the help of those attending today's meeting to help us find an individual that would be willing to help us with slide presentations.

RECOGNITION OF VILLAGE COORDINATORS/CO-COORDINATORS FOR 2008, 2007, MORE THAN 2 YEARS AND UP TO 4 YEARS, AND 5+ YEARS

Ken Sheehan thanked all those Coordinators and Co-Coordiators that support Neighborhood Watch's goal in distributing safety and security information to the residents. He requested the Coordinators and Co-Coordiators to stand up and to remain standing as their names and who were appointed in 2008, 2007, those with 2 years up to 4 years, and those with 5 plus years of service to Neighborhood Watch. The information used to recognize those with 2 up to 4 years and 5 plus years was based on a couple of old lists (8//05 and 12/03). Revised Village Coordinator lists will be going out soon with approximate dates of appointment for you to review and update.

RECOGNITION OF OUTGOING BOARD MEMBERS

Ken Sheehan introduced the four outgoing Board Members, Joan Logue, Jean Ebenholtz, Harold McMillan and Ron Ross (absent), and presented them with Certificates of Appreciation. They will be sorely missed.

ITEM OF INTEREST FROM A RESIDENT

Maeve Scott received, opened and replied to an email message from South Africa. It was from an attorney and asked for further personal information. Her suspicions led her to go to SNOPEs to verify information. It was a SCAM so she wanted to warn everyone to be suspicious of unidentifiable email addresses. If you don't recognize the email address, DELETE. This scam could have resulted in costing more than \$300 to resolve.

RECOGNITION OF SPECIAL OUTSTANDING INDIVIDUALS

Ken Sheehan surprised and presented to Pauline Watson, the first Sparkplug Award for helping Neighborhood Watch get back on its feet, for spending long hours on the computer, keeping everybody informed and for her outstanding efforts.

SPECIAL ANNOUNCEMENTS

Ken Sheehan reminded everybody that they could still sign up for tonight's annual potluck in Kilaga Springs, Multipurpose Room.

National Night Out for 2009 is scheduled for Tuesday, August 4.

Motion to adjourn the meeting: MSA (Joan Logue/Barbara Moss)

The meeting adjourned at 2:30 p.m.

Minutes respectfully submitted by Pauline T. Watson
Neighborhood Watch Secretary



NEIGHBORHOOD WATCH

2008 MAJOR ACCOMPLISHMENTS

1. Redesigned Neighborhood Watch Website to include Alerts, all Neighborhood Watch forms, documents, *Contact Us* information for Board Members and Village Coordinators. Also includes Board minutes, Sun Senior News newsletters, and latest updates or information on upcoming Neighborhood Watch events on the home page. *Larry Whitaker, Pauline Watson and Joan Logue*
2. Introduced a very comprehensive new Neighborhood Watch Policies and Procedures Handbook for use by Board members, Village Coordinators and Mail Box Captains and is available on our website. *Pauline Watson, Barbara Moss and Elaine Small*
3. Redesigned the Alerts Program to include "Items of Interest" *Joan Logue and Joan Belshin*
4. Major project undertaken by Elaine and Will Small on obtaining colored maps with the help of all Village Coordinators to identify the location of all mail box stations that resulted in the redistribution of houses according to mail box location.
5. Jean Ebenholtz facilitated the introduction of the new Sutter/Roseville wallet-sized Medical Cards and gave out 3,800 Vials of Life forms and 1,900 vials. *Jean Ebenholtz*
6. Committee chaired by Will Small distributed all villages to existing directors so that each coordinator was supported by a Director.
7. Our National Night Out Program last August registered 103 events and received 31 city official visits which resulted in the most events held in Sun City Lincoln Hills' history. The City of Lincoln provided our residents with a limited number of National Night Out baseball caps, aprons, balloons and T-shirts *Committee of Sandy Allen, Barbara Galea, Cora Peterson, Barbara Sheehan and chaired by Pauline Watson*
8. Had a very successful May Potluck for Board Members, Village Coordinators and Mail Box Captains where 129 people attended and enjoyed the music and prizes. *Committee of Sandy Allen, Barbara Galea, Cora Peterson, Barbara Sheehan and chaired by Pauline Watson*

9. Appointment of Ruth Werfel as new Sun Senior News Reporter came as a result of an email message sent to all Board Members and Village Coordinators asking for help
10. Developed a good working relationship with Neighbors InDeed where we helped distribute their pamphlet and they reciprocated by helping to recruit several village coordinators through their volunteer base.
11. Created a new Resident Contact Information form and List of Mail Box Captains form to complete our Neighborhood Watch data base. *Committee Barbara Moss, Elaine Small and chaired by Pauline Watson*
12. Developed a procedure to replace faded Boris the Burglar Signs. *Ron Ross and Will Small*
13. Neighborhood Watch endorsed last week's Strategies on Successful Aging seminar held at William Jessup University and hosted by Placer County District Attorney's Office and Seniors First.
14. Participate in the Association's New Resident Orientation quarterly sessions to explain Neighborhood Watch Program to new residents which usually results in locating new village coordinators or mail box captains.
15. Sun City Lincoln Hills Security Committee invited Neighborhood Watch to have a representative on the Committee.
16. Emergency Response Team (ERT) invited Neighborhood Watch to have a representative attend ERT meetings.
17. Jeannine Balcombe, Activities Director, has provided us with a monthly budget copying allotment of 1,000 copies from her Budget.
18. Received a \$500 grant from Lincoln Hills Foundation to support our Program.
19. Will appoint and vote on two 2 new Directors today
20. So far we appointed 21 new Village Coordinators and Co-Coordinators. The year is not over yet.