



GUIDELINES TO A SUCCESSFUL
NATIONAL NIGHT OUT

TUESDAY, AUGUST 2, 2011

National Night Out (NNO) is a nationwide celebration against crime and is celebrated annually on the first Tuesday in August. Here in Lincoln Hills, residents gather in their own villages to foster neighborhood ties along with requested visits from the City of Lincoln officials and members of the Police and Fire departments. NNO represents the kind of spirit, energy and determination that is helping to make many neighborhoods safer throughout the year. For this event to be successful the cooperation and participation of every Village Coordinator is important. It is a great way to meet neighbors and promote neighborhood unity.

SUGGESTIONS FOR A SUCCESSFUL EVENT

- Designate a National Night Out Point Person. It does not have to be the Village Coordinator. Work through the Mail Box Captains.
- Start planning early. Theme is "Block Parties Block Crime."
- Have one large village party or several mail box parties.
- The time for official visits is in the evening, but the parties can start any time that day.
- Deliver flyers or send e-mails to invite neighbors to your event.
- Turn on porch lights and fly the American Flag.
- Wear red, white and blue (this year's color theme).
- Keep it simple. Make a potluck for dinner, dessert, or snacks to share.

CLOSING OFF STREETS - Streets to reopen by 10:00 p.m.

If you plan to close off a street, obtain an "Encroachment Permit" form call Pauline Watson, NNO Coordinator at 543.8436. The deadline for returning the permit form to the NNO Coordinator is June 28. The approval process for the City requires 30 days. Once approved by the Lincoln Police Department an approved copy will be returned to you. The \$95 fee will most likely be waived again for the August 2, 2011 event. In case of an emergency, the street needs to reopen quickly, so use only one side of the street.

OFFICIAL VISITS

If you wish to have an official visit from the Lincoln Police Department, Fire Department or City Officials, contact Pauline Watson, NNO Coordinator as soon as possible for inclusion on the official" visitation list. Email address is frpawatson@sbcglobal.net and telephone number is 543-8436.



National Night Out Registration Information

Name of Individual(s) Hosting Event:

Check one: *Coordinator* *Mail Box Captain* *Resident*

Village Number:

Host Address:

Host Telephone Number:

Host Email Address:

Location of Event: Start Time: End Time:

Do you wish to receive a visit from City Officials? Yes No

Will you be closing off street? Yes No

If Yes, permits are available by contacting Pauline Watson, National Night Out Coordinator for Sun City Lincoln Hills at 543-8436 or emailing her at **frpawatson@sbcglobal.net**. The deadline to submit form to her is June 28, 2011 as the City of Lincoln requires at least 30 days processing time.

National Night Out Coordinator use only:

Street Permit received from Event Host

Street Permit Forwarded to Lincoln Police Department

Approved Street Permit Received from LPD

Approved Street Permit Returned to Event Host